S. No.	Particular of Activity	Purpose of Activity	Time Period
A.	Convey of Board Meeting	To Approve the Scheme	All Companies
B.	Filing of Notice of Proposed Scheme along with copy of Scheme	To ROC/ OL/ Concerned Person in form No. CAA-9	All Companies
C.	Declaration of Solvency	In form CAA.10 after issue of notice	All Companies
D.	Convey of General Meeting	The scheme should be approved by members present in the meeting, holding at least 90% of 1total number of shares in the General Meeting	All Companies
E.	Convey of Creditors Meeting	The scheme should be approved by creditors or class of creditors present in the meeting, representing at least 9/10 of value of creditors	All Companies
F.	File a copy of Scheme and report of the result of each of the meetings	In Form No. CAA.11 and Form No.CAA.9(i.e. notice) with Within 7 days after the conclusion of the meeting of members or class of members or creditors.	Transferee Company
G.	Registration of Scheme	Where no objection or suggestion is received to the scheme from the Registrar of Companies and Official Liquidator. The Central Government is of the opinion that the scheme is in the public interest or in the interest of creditors, the Central Government shall issue a confirmation order of such scheme of merger or amalgamation in **Form No. CAA.12**	
H.	Filing of Order with ROC	The confirmation order of the scheme issued by the Central Government shall be filed, within 30 days of the receipt of	All Companies

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[1] For calculating the 90% members present in the meeting will consider.

		the order of confirmation, in Form INC-28 with the Registrar of Companies having jurisdiction over the transferee and transferor companies respectively	
I.	Confirmation by ROC	The Registrar shall register the scheme and issue a confirmation thereof to the companies and such confirmation shall be communicated to the Registrars where Transferor Company or companies were situated	